

**STATE OF INDIANA**  
**Board for Proprietary Education**

**Minutes of Meeting**

**Thursday, March 23, 2023**

**I. CALL TO ORDER**

The Board for Proprietary Education met in a regular session starting at 12:00 P.M. (Eastern) at 101 West Ohio Street, Suite 300, Kent Weldon Board Room, with Chairman Sauer presiding.

**ROLL CALL OF MEMBERS AND DETERMINATION OF A QUORUM**

*Members Present:* Scott Bogan (in person); Rod Haywood, Jr. (in person); Ken Konesco (virtual); Jean Putnam (in person); and Ken Sauer, Ph.D. (in person).

*Members Absent:* Anne Shane

*Guests:* None

It was determined that there was a quorum for the March 23, 2023, Board meeting.

**CONSIDERATION OF THE MINUTES OF THE December 1, 2022, BOARD MEETING**

Jean Putnam asked that the minutes for the December 1, 2022, meeting reflect that she was present in person.

**R-23.2.1**            **Resolved:** The Board for Proprietary Education hereby approves the Minutes of the December 1, 2022, regular meeting.  
(Motion – Haywood, second – Bogan, unanimously approved)

**CONSIDERATION OF THE MINUTES OF THE March 8, 2023, BOARD MEETING**

**R-23.2.2**            **Resolved:** The Board for Proprietary Education hereby approves the Minutes of the March 8, 2023, regular meeting.  
(Motion – Haywood, second – Putnam, unanimously approved)

**II. EXECUTIVE DIRECTOR'S REPORT**

None.

**III. TIME-SENSITIVE ACTION ITEM**

**A. Initial Institutional Authorization**

1. Initial institutional authorization of Keystone Nursing Academy at Indianapolis.

Ross Miller presented the staff report recommending that Keystone Nursing Academy be granted initial institutional authorization at one location.

**R-23-2.3**            **Resolved:** The Board for Proprietary Education approves the

following recommendation by consent, per the background information provided in this agenda item.  
(Motion – Konesco, second – Haywood, unanimously approved)

**A. Academic Degree Programs**

1. Doctor of Education in Early Childhood Education and Education Specialist in Early Childhood Education to be offered at the American College of Education.

Ross Miller presented the staff report recommending that American College Education be granted approval to offer one Doctor of Education and one Education Specialist.

**R-23-2.4**                      **Resolved:** The Board for Proprietary Education approves the following recommendation by consent, per the background information provided in this agenda item.  
(Motion – Bogan, second – Putnam, unanimously approved)

2. Associate of Science in Surgical Technology to be offered by South College.

Ross Miller presented the staff report recommending that South College be granted approval to offer one associate of science degree program with one stipulation: to hire one additional instructor with surgical technology credentials to teach specialty courses. The instructor qualification record and transcript of the highest degree earned are to be submitted to the Commission prior to the start of the third quarter of the program.

**R-23-2.5**                      **Resolved:** The Board for Proprietary Education approves the following recommendation by consent, per the background information provided in this agenda item.  
(Motion – Haywood, second – Bogan, unanimously approved)

**IV. DECISION ITEM  
INFORMATION ITEM  
OLD BUSINESS  
NEW BUSINESS**

There was none.

**VI. ADJOURNMENT**

The meeting was adjourned at 12:15 P.M.

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Dr. Ken Sauer, Chairman

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Date